

JOB DESCRIPTION
Slo Pitch Provincial Umpire-in-Chief

Major Objective/Purpose

- a. Supervise and work/collaborate with the SP Provincial Deputy Umpires-in-Chief and the Zone Umpires-in-Chief to improve and maintain the umpire program across Ontario.
- b. Chair all SP umpire committee meetings and delegate tasks where applicable.
- c. Level 3 and 4 clinic portfolio
- d. Manage/review all Slo-Pitch financial reports/decisions along with the Softball Ontario Executive Director and Program Coordinator. The PUIC can choose to delegate this portfolio to a provincial DUIC.

Qualifications

- a. Must be an active Slo Pitch umpire, registered with Softball Ontario by April 15th of each year.
- b. The candidate should have been an active DUIC or ZUIC before being considered for this position.
- c. The umpire must have a minimum certification of SP Level 3 or higher.
- d. Must sign Softball Ontario's confidentiality, volunteer and Screening Declaration Form (SDF) agreements
- e. Must have a Vulnerable Sector Screening submitted to Softball Ontario's Executive Director within the last five years or by April 30th of the coming year.
- f. Five years of experience is an asset

Responsibilities

- a. Act as liaison for the National Director of umpires regarding Slo Pitch matters
- b. Schedule, chair and establish agenda for each Slo Pitch umpire committee/ZUIC meeting in conjunction with the Program Coordinator.
- c. Communicate with DUICs to ensure all tasks have been completed in a timely manner.
- d. Appoint instructors for the Level 3 umpire clinic.
- e. Assign a host to the Level 3 umpire clinic and establish a location along with committee members and Fast Pitch committee.
- f. Assign a host/location in conjunction with the FP PUIC for Level IV and I/E clinics.
- g. Update all Level 3 clinic materials on a yearly basis and submit to Program Coordinator by February 1st of the coming year. (Contact the Program Coordinator if you need these manuals/materials sent to you for updating.)
- h. Communicate with Program Coordinator regarding day to day operations of the SP umpire program (summarize in one phone call a week if needed).
- i. Select new DUICs with approval of the Board of Directors.
- j. Select new Slo Pitch ZUICs with approval of the Board of Directors.
- k. Approve all zone staff and ensure the ZUICs have submitted their full list to the Program Coordinator by no later than January 1st of each year.
- l. Write weekly Rules and Mechanics newsletter.
- m. Attend National Umpire-in-Chief meeting on behalf of SP program.
- n. Attend all Member Association meetings as requested.
- o. Appoint umpires to attend the Canadian Championships along with the SP DUICs.
- p. Provide Slo Pitch rule interpretations as requested
- q. Attend all in province Slo Pitch Canadian Championships
- r. Review/update umpire levels if necessary
- s. Liaison with member association presidents, national body, Program Coordinator, DUICs and ZUICs

- t. Approve and negotiate Letter of Understanding
- u. Follow Softball Ontario's code of conduct and social media policies.
- v. Familiarize yourself with the policy manual and appendixes on a regular basis.
- w. Assist in developing a retention and recruitment plan for umpires in Ontario.
- x. Write annual PUIC report for fall meeting
- y. Attend Softball Ontario Finance meeting.
- z. Review the Fast Pitch umpire budget and letter of understanding in regards to finances.

Duration of the position

- a. PUIC position will come due on the same year as the DUIC (A) position
- b. All PUIC terms will be two years in length with no maximum number of terms

Supervisor

The PUIC will work alongside the Program Coordinator and will report to the Board of Directors.