

JOB DESCRIPTION
Slo Pitch Provincial Deputy Umpire-in-Chief (Tournaments)

Major objectives/purpose

- a. Work with the SP Provincial Umpire in Chief and the Slo Pitch Umpire Committee to improve and maintain the umpire program across Ontario.
- b. Manage the SP umpire clinics (Level 1, 2, Refresher) portfolio.

Qualifications

- a. Must be an active Slo Pitch umpire, registered with Softball Ontario by April 30th of each year. If not registered by April 30th of the current year, the SP PUIC has the right to remove the committee member from his/her duties.
- b. The umpire must have a minimum certification of SP Level 3 or higher.
- c. Must sign Softball Ontario's confidentiality, volunteer and Screening Declaration Form (SDF) agreements.
- d. Must have a Vulnerable Sector Screening submitted to Softball Ontario's Executive Director within the last five years or by April 30th of the coming year.
- e. Five years of experience is an asset.

Responsibilities

- a. Attend all Softball Ontario Slo Pitch and joint committee meetings and all other meetings at the request of the SP PUIC.
- b. Assist the SP PUIC in jobs in which he/she chooses to delegate.
- c. Follow proper procedures regarding the chain of command.
- d. Confirm tournament UICs have been appointed to Softball Ontario tournaments and give the names of the UICs to the Program Coordinator.
- e. Ensure all tournament UICs have the proper paperwork before they are approved.
- f. Copy the PUIC and Program Coordinator on any/all communication regarding the program.
- g. Present and explain how UIC a SP tournament at the ITC umpire weekend.
- h. Liaison for all ZUICs regarding tournaments.
- i. Update all UIC materials on a yearly basis and submit to the Program Coordinator by February 1st of the current year. (Contact the Program Coordinator if you need these manuals/materials sent to you for updating.)
- j. Review tournament/travel fund report prior to the fall meeting.
- k. Write a summary report on tournaments to be presented at the fall meeting.
- l. Assist in the selection of the Canadian Championship umpire appointments.
- m. Liaison with the Program Coordinator and ZUICs.
- n. Assist in developing a retention and recruitment plan for umpires in Ontario.
- o. Assume all responsibilities of the Provincial Umpire-in-Chief in his/her absence as directed.
- p. Follow Softball Ontario's code of conduct and social media policies.
- q. Familiarize yourself with the policy manual and appendixes on a regular basis.
- r. Ensure the zone staff from your appointed zones have all registered by April 30th of the current year.

Duration of the position

- a. DUIC (tournaments) position will come due on same year as the PUIC.
- b. All DUIC terms will be two years in length with no maximum number of terms.

Supervisor

The Deputy Slo Pitch Provincial Umpires-in-Chief report to the Slo Pitch Provincial Umpire-in-Chief, the Program Coordinator and ultimately the Softball Ontario Board of Directors.