

- If a Committee member is absent for three consecutive Committee Meetings, their membership will be revoked immediately, unless extremely extenuating circumstances have led to their absence, as judged by the Chairman.
- Once any Committee Member's status has been revoked, the position will be advertised province-wide in an attempt to fill the empty seat on the Committee as soon as possible. If this position is a Member appointment, then the applicable Member be asked to select a new member representative. If no selection is forthcoming, then the Committee can advertise to fill this position.
- The Softball Ontario Board of Directors will have final say on each subtraction or addition to the House League Development Committee. (PC-01/15)

#### **CONDITIONS OF MEMBER ASSOCIATIONS**

- See Letter of Agreement between Softball Ontario and its Member Associations in Appendix.
- Changes to the Letter of Agreement require a Softball Ontario Motion Form and must be submitted 30 days prior to the AGM. ('13)

#### **VOLUNTEER CLOTHING POLICY**

- To provide "active" volunteers with one Softball Ontario Wind Shirt and one Softball Ontario Golf Shirt. Active is defined as "when the volunteer is appointed to instruct a clinic or UIC a tournament, etc. (i.e. representing Softball Ontario in a public setting with the intent that the clothing is used as a promotional tool for Softball Ontario). BD-2008
- That all "active" volunteers receive a new golf shirt after two (2) years. BD-01-09
- Softball Ontario volunteers must wear their Softball Ontario apparel at Softball Ontario functions when representing Softball Ontario. (BD-02-07)

#### **SOFTBALL ONTARIO RESOURCES**

- That all Softball Ontario committees be permitted to freely exchange ideas with other provinces/countries, and further that printed material be exchanged on the condition that credit be given in the following format: "Material supplied and developed by Softball Ontario". (11/01/87)
- Any material an individual writes on his/her own belongs to them unless he/she gives Softball Ontario permission to copyright it. Any material that is a result of a group effort does not belong to any individual. (09/19/86)

#### **RULE CHANGE PROCEDURES**

- That any proposed rule changes coming from a member association:
  - i) be forwarded to Softball Ontario office and PUIC and the applicable member associations by September 1 of current year.
  - ii) that the Softball Ontario Umpires Committee discusses the proposed changes and,
  - iii) makes recommendations to the Softball Ontario Board
  - iv) Softball Ontario Board reviews and forwards proposed changes to Softball Canada for discussion at the National PUIC Meeting. (TC-01/90)

#### **NATIONAL CHAMPIONSHIP HOSTING CONTRACT**

- Prior to Softball Ontario approving a Canadian Championship bid, the Host must commit in writing to the following regarding Statistics:
  - To accept the appointment of a Softball Ontario Statistician to act as Head Statistician for the Canadian Championship and if necessary, be responsible for all costs associated with this Statistician (including mileage, meals and accommodations);
  - To accept the appointment of a second Softball Ontario Statistician to act as an Assistant Statistician for the Canadian Championship for the first 2-3 days for Championships when either the event has 16 teams or more, or for the days where the event utilizes two facilities/parks that require a vehicle to get from one to the other and if necessary, be responsible for this individuals mileage and meals (individual would share accommodations with Head Statistician.

To include the Head Statistician in at least one (1) Host Committee Meeting to help raise the awareness of Scorekeeping/Statistic needs for the Canadian Championship;  
To host an Advanced Scorekeeping Clinic (additional fee required) and a Pointstreak Training Clinic through Softball Ontario.  
To appoint a volunteer from the Host Committee to work with the Statistician to assist with Scorekeeping/Statistic needs and to secure scorekeepers for the event.

#### **SOFTBALL ONTARIO BANNER**

- That the use of Softball Ontario banner be left to the discretion of Softball Ontario's Chairman. (02/10/86)

#### **PROMOTIONS – PINS**

- Softball representative attending an out-of-province function (on behalf of Softball Ontario) be provided with a pin for each Provincial/Territorial representative in attendance. An "out-of-Province" function is defined as a function involving other Provincial representatives, whether in-Province or out-of-Province. Note: Exceptions to policy may be approved by Softball Ontario's Chairman. (EC-01/90)

#### **CLINICS**

- That all clinics be controlled and assigned out of the Softball Ontario office. (09/26/84)

#### **MINUTES – CIRCULATION**

- That the minutes from the Softball Ontario Board Meetings be printed and distributed to the Chairman of each Ad Hoc Committee. (12/07/84)

#### **SOFTBALL CANADA ANNUAL GENERAL MEETING**

- That the Chairman of Softball Ontario (or his/her designate from his/her Board) and each Member Association President (or his/her designate from his/her Board) and Softball Ontario's Executive Director attend Softball Canada's Annual General Meeting representing Ontario. (EC10-02/91)
- Softball Ontario will be responsible for the air travel for one delegate per Member Association and all expenses for the Chairman, Executive Director, FP PUIC and SP PUIC (including registration, transportation, accommodations and meals (not provided by registration) as per general expense policies.
- That Softball Canada's constitution changes are submitted through Softball Ontario both to and from charter members. (05/15/82)
- That the OR, OA, SO and PW submit their nominations for CASA Director positions to the Softball Ontario Board and that Softball Ontario make the final decision as to the names submitted to CASA for Director positions. (03/18/79).
- Softball Ontario is not responsible for any expenses of any nominees (not a delegate) for the Softball Canada Board of Directors nominees.
- To approve a three-year rotation system and one year off regarding voting by Member Association's Presidents at the Softball Canada Annual General Meeting. BD # 27 (10/02)

#### **SOFTBALL CANADA PRESIDENTS' MEETINGS**

- The Board of Directors will decide who will attend any Softball Canada Presidents' Meeting. (BD#21-10/10)

#### **RISK MANAGEMENT POLICY**

- See appendix for a copy of Softball Ontario's Risk Management Policy. (03/07)

#### **MEMBER CONDUCT POLICY**

- See appendix for a copy of Softball Ontario's Code of Conduct Policy

#### **DISCIPLINE AND COMPLAINTS**

- Coaches Clinics offered in the following zones: FP4, FP6, FP9, FP10 and FP11 do not need the minimum number to host a clinic (CC#8-10/15)

#### **STALE CHEQUES**

- To apply the present policy that allows individuals on the state dated cheque list to give them the option to request a replacement cheque. After being given this opportunity if the individual does not request replacement in the time period given, the cheque to be transferred and posted to the “Non-materialized A/P & Bad Debts” account. FC # 19 (01/96)

#### **OUTSTANDING INVOICES**

- To approve the development of a Member Not In Good Standing Program for anyone with an outstanding invoice. FC # 8 (09/93)

#### **SOFTBALL CANADA’S CLAUDE DESCHAMP FUND**

- To support the Claude Deschamp Memorial Fund by contributing \$50.00 per year from Softball Ontario. FC # 10 (09/93)

#### **SOFTBALL ONTARIO FEES**

- Recommend that Softball Ontario’s fees be quoted (or advertised) as an amount plus applicable taxes, not an amount, including applicable taxes. FC # 9 (10/02)

#### **BONDS FOR CANADIAN CHAMPIONSHIP BIDS**

- The bond posted with Softball Ontario regarding a bid to host a Canadian Championship is \$500.00 for all tournaments. FC # 8 (01/92) and updated.

#### **SPECIAL PROJECTS FUND**

- This fund to be used for any special projects that may be approved by the Board of Directors.
- This fund is to be open to all Softball Ontario Programs.
- To seek approval for a special project, a Program must:
  - Submit a written proposal to the Board of Directors outlining the following:
    - Goal of the project or proposal
    - Brief outline of the project or proposal
    - Justification or why the funds are needed
    - Outline of costs and amount being requested (budget)
    - Timelines for receiving proposal – February Board meeting. (‘13)

#### **NSF Cheques**

- Service fee - \$25.00.