



House League Development Committee Member - Job Description

Major Objective/Purpose:

- a. In conjunction with the Member Services Coordinator:
 - Represent and promote the House League Services Program and its initiatives.

Qualifications

- a. Good communication and administrative skills
- b. Good leadership qualities
- c. Commitment to the development of softball
- d. Enthusiastic and dynamic personality
- e. Experience or actively involved with a Local Softball Association
- f. Have knowledge of and support Softball Ontario and related programs and promote the game of softball in general
- g. Must be able to work well with others

Responsibilities

- a. Liaise with Local Softball Associations and any other interested organizations.
- b. Assist Member Services Coordinator in preparing information packages and reports.
- c. Prepare or obtain articles for Softball Ontario's Newsletter and other media.
- d. Promote and provide briefings and presentations to groups, ball associations, schools, parks and recreation department, etc.
- e. Take part in Local Softball Association Community Events as requested.
- f. Attend and provide feedback at a minimum of two House League Services Committee meetings per year
- g. Promote the sport of Softball and the House League Development Program in particular
- h. Attend and take an active role in the yearly Get in The Game Symposium
- i. Will write a minimum of one (1) article for the web site every seven (7) months on a rotational basis as assigned by the Committee Chairperson
- j. Support/Service Softball Ontario's Female House League Select Provincial Championships

Commitment/Duration of the Job

The position of Committee member usually covers a period of two years.

Supervisor

The Committee Members responsible to the House League Development Chairperson

The successful incumbent must sign the Softball Ontario's Confidentiality Agreement, Volunteer Application as well as submit a valid Police Records Check